

CRYA Sailing Schools Standard

Requirements

1. Place of Business

Larger schools (those with more than one RBC qualified vessels), must have a permanent, physical address where a member of the general public or officials from CRYA can meet the school management or visit the vessels. Regular business hours should be maintained. One vessel, Instructor – owned schools may use their home office or vessel as the physical address of their School.

2. Business License

A CRYA school is required to hold a valid business license in the jurisdiction in which it operates. The business license must be posted at the business address. CRYA will be provided with a business license on request.

3. School Liability Insurance

A CRYA school must provide liability insurance, which provides a minimum of \$1,000,000 (one million dollars) insurance coverage for personal injury claims.

CRYA Teaching Standards and Certification

1. CRYA schools will be monitored regularly and must uphold, and be seen to uphold, the CRYA standards.
2. All schools, on application to become, or after being officially designated as a “Recommended School”, do hereby grant CRYA the right, upon 21 days written notice, to inspect the school for the purpose of assessing the school’s ability to fulfill its’ role as a CRYA recommended school.
3. CRYA schools guarantee the delivery of the complete syllabus; or in the case of Instructor owned, one vessel schools, that they deliver courses only to the highest level of certification of the Instructor.
4. All CRYA Instructors teaching and/or certifying to CRYA standards must be CRYA trained, evaluated and certified.
5. CRYA schools acknowledge that if the standards are not achieved for certification, the Instructor will not certify the candidate.

6. CRYA schools are required to:
 - Participate in the program of continual improvement as Members of the Association; by seeking to make recommendations for the betterment of the syllabus, methods of delivery, and certification standards.
 - Maintain Student records for at least three years.
 - Require instructors to produce their current CRYA annual wallet card as proof of certification prior to teaching a CRYA course.

Legal Requirements

1. CRYA schools are required to meet all the requirements of the regulatory bodies having jurisdiction within the area in which the school operates.
2. All regulatory agency safety equipment requirements must be met on all instructional vessels.
3. All additional CRYA equipment requirements must be met.

Other Requirements

1. On designation as a new CRYA school, an IE will be assigned to meet with the school to review the whole program and clarify any questions related to the standards or delivery of the syllabus.
2. Any school that abuses the trust placed in them as a CRYA recommended school through the misuse of any seal or printed material, will automatically be disqualified from the certification renewal.
3. CRYA schools must keep abreast of CRYA policies.
4. Complaints directed at a CRYA school, or its Instructors, should be resolved between the school, the Instructor and the complainant whenever possible.
5. Unresolved complaints will be handled by CRYA via the 'Complaints Procedure' outlined in the CRYA Logbook.